

## **Visitors on Campus**

All visitors and parents are required to report to the front office (Administration Building) to sign in immediately upon entering campus. Parents and visitors are not permitted to visit a teacher in their classroom before 7:00 a.m. To visit a teacher in their classroom, parents and visitors must have an appointment. Students must not bring visitors to school without permission. All visitors must wear the Winter Park High School name tag while on campus. Any visitor that needs to go to another location on campus must wait to be escorted to their destination, or wait for permission from administration. Parents that need to speak with a teacher can call the guidance department at 407-622-3203 to schedule an appointment.